



FREE One-Day Job-Seeking Workshops



Pickaway County JOBS One-Stop, in partnership with Pickaway-Ross Career & Technology Center (PRCTC), will serve Pickaway County participants with job-seeking workshops offered at the JOBS One-Stop, 160 Island Road, Circleville.

*** NO ELIGIBILITY REQUIREMENTS**

***NO AGE RESTRICTIONS**

***NO COST**



RESUME CLASS

Monday, April 19th 9:00AM—3:00PM

Monday, May 3rd 9:00AM—3:00PM

Monday, May 24th 9:00AM—3:00PM

JOB SEEKING ONLINE CLASS

Friday, April 23rd 9:00AM—3:00PM

Friday, May 7th 9:00AM—3:00PM

INTERVIEW CLASS

Monday, April 26th 9:00AM—3:00PM

Wednesday, May 26th 9:00AM—1:00PM

MOCK INTERVIEW CLASS

Wednesday, April 28th 9:00AM—1:00PM

Call to pre-register
(740) 420-7339,
Ext. 321

RESUME CLASS

Learn to create a professional resume using the pickawayjobs.com website. Each student will receive the Pocket Book of Job Search Data & Tips. Participants will leave with their resume stored on a USB drive for future use.

JOB SEEKING ONLINE CLASS

This class will teach participants how to use the internet and search for job postings, apply online, and attach a resume. Students will receive the Quick Job Search Guide, which is a fast track to a more successful job search. Students will fill out a job application and learn how to complete it without error.

INTERVIEW CLASS

Participants will learn interview skills such as: How to answer those difficult questions; what “not to say” in an interview; how to dress for success, and how to leave a lasting impression. Each student will receive the Quick Job Interview Guide, which teaches how to excel at the most important stage of the job search-the interview.

MOCK INTERVIEW CLASS

Students will participate in a mock interview which will help build their confidence in the interview process. Students will be rated on their appearance, attire, posture, and attitude.